



Job Title / Role : **Project Cost Controller**
Relocation Available : **Yes**
Industry : **Warehousing & Distribution**
Department : **Project**
Country : **Angola**
Town / City : **Luanda**
Job Type : **Permanent full-time**
Vacancies available : **1**
Age : **Should not be older than 30 years .**

Duties for a Project Cost Controller :-

- Should have sound Knowledge about the Legal Matrix i.e License, Land Revenue Act, Land registration matter, Special license if applicable for new project, Labour Act.
- Should have sound knowledge about Statutory Liability viz TDS,WCT,ServiceTax,etc;
- Capable to analyze the Running Account(R.A Bill) and to Justify the same with W-I-P
- Have Experience to keep records for Stock –in Hand in Tally for project wise ;
- Have good experience to make comparisons between estimated Project cost vs. Actual Cost Incurred, and take necessary action to control the overall cost;
- Must have Clear idea about Cost Centre for Allocation of project cost,
- Have capacity to manage accounts of multiple projects individually;
- Should have Good hand in Word, Excel & Tally;
- Maintain the Books of accounts on daily basis ;
- Reconciliation of general Ledger;
- Have experience in construction Accounting ;

Hours



- Hours of work will be determined by work levels and requirements of same to ensure all responsibilities are met. Having Fast-paced environment with the requirement for 99.9% uptime during business hours.
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Income

- Salary is negotiable depending on his caliber and capacity.
 - All expenses such as Food / Accommodation / Travel / Visa (**if required**) / Laundry / Light / Water will be borne by the company. (Zero out of Pocket Expenses)
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Skills and knowledge

- Knowledge on Accounting Software's.
 - Able to Reconcile with Construction Accounting for Individual projects.
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Requirements

- **Qualification** :- Need Bachelor degree in B Com or any Professional courses in Commerce Or Diploma in in Accounting or Any combination of education and training equivalent in this areas . **Education should** be at a level which demonstrates the ability to perform duties comparable to those listed herein.
 - **Experience** in all areas of local and wide area of Construction Accounting
 - **Language** :- Should be fluent in **HINDI or GUJARATI & ENGLISH**
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Contact us on career@newacogrupo.com

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